MARLBORO COLLEGE

APPLICATION FOR PLAN EXTENSION I

A Plan of Concentration is considered complete when all work is done except for the oral examination. If the student is unable to complete the Plan by the end of the final semester, he or she must apply for Plan Extension I, Plan Extension II or Plan Discontinuance. Failure to apply for a Plan Extension will result in a status of Plan Discontinuance.

If Plan work is complete, an extension of up to three months beyond the scheduled completion date may be granted for scheduling and completing written examinations and the oral evaluation. The Dean of Faculty will ask to see completed work to establish eligibility as follows:

- Satisfactory grades at the end of the semester prior to the extension and **earned credits that do not fall below the minimum of 50 required on Plan and 120 total required for graduation.**
- **No further faculty assistance.** This includes reading and commenting on drafts of the thesis, regardless of how many credits are already on the record.

There is no fee for Extension I.

I hereby apply for Extension I. My expected/actual date for orals is _____.

Signatures

Name: _____ Sponsor(s): _____

Forwarding _____ _____

Address: _____ _____

_____ Director of Student Accounts: _____

_____ Dean of Faculty: _____

Tel. # _____ Registrar: _____

(Students on Extension I do not have a campus mailbox.)

I have read and understood the terms of this application _____ _____
(student's signature) (date)

RETURN THIS FORM TO THE REGISTRAR'S OFFICE

When finalized the Registrar will provide a copy of this form to Financial Aid and Student Accounts