# MARLBORO COLLEGE

## Study Away from Campus:
## Which form do I need?

***I am going on a WSP Internship abroad.***
Absentia #1: (Pink form) Study with Marlboro faculty in tutorials while working in a foreign organization.
Points to consider:

- You must have at least a Preliminary Plan application on file to be eligible.
- Your internship proposal should be attached to the application after it has been approved.
- You pay full-time tuition and must register for 12 to 18 credits.
- You are considered enrolled at Marlboro College and may continue to receive financial aid, including some portion of Marlboro Grant.

***I am doing off-campus fieldwork for my Plan.***
Absentia #1: (Pink form) Marlboro faculty supervise your independent research in the field abroad or within the United States.
Points to consider:

- You must have at least a Preliminary Plan application on file to be eligible.
- You pay full-time tuition and must register for 12 to 18 credits.
- You are considered enrolled at Marlboro College and may continue to receive financial aid, including some portion of Marlboro Grant.

***I am going on a Study Abroad program through another college (e.g., Arcadia, Bard, CIEE, SIT, etc.)***
Absentia #2: (Blue form) Studying abroad through an accredited U.S. institution. Since another college is sponsoring the program, you will be enrolled at their institution.
Points to consider:

- You will need to provide information to the Marlboro Registrar's Office about the program in advance. Catalog copies of course descriptions should be sufficient.
- You must register in your program as full-time by U.S. credit standards.
- Keep in mind that we transfer only liberal arts courses in which you earn a C- or better.
- No Marlboro Grants are available. A Consortium Agreement (white form) will allow you to continue to receive federal financial aid. This form has several parts and needs to be signed by the financial aid office of the school you will be attending and then returned to us, so you should get this started as early as possible.
- You will need to arrange to have your transcript sent directly to Marlboro after you have completed the program in order to earn your transfer credit and keep your status.
- There is a $400 filing fee.

***I want to go to another U.S. college to study something Marlboro doesn't offer.***
Absentia #2: (Blue form) Studying at another accredited institution in the United States. You will be enrolled as a non-matriculated student at another college.
Points to consider:

- You will need to provide information to the Registrar's Office about the program in advance. Catalog copies of course descriptions should be sufficient.
- Keep in mind that we transfer only liberal arts courses in which you earn a C- or better.
- You must register in your program as full-time by U.S. credit standards.
- No Marlboro grants are available. A Consortium Agreement (white form) will allow you to continue to receive financial aid. This form has several parts and needs to be signed by the financial aid office of the school you will be attending and then returned to us, so you should get this started as early as possible.
- You will need to arrange to have your transcript sent directly to Marlboro after you have completed the program in order to earn your transfer credit and keep your status.
- There is a $400 filing fee.

***I want to direct enroll independently in a university in another country (e.g., University of Wales, Sorbonne, etc.)***
Absentia #3: (Yellow form) Enrolled at an approved foreign institution.
Points to consider:

- You must obtain a signed letter from the Registrar or equivalent office at the foreign institution certifying that it is approved by the Ministry of Education in that country, the requirements for a full program, the number of contact hours per week, the number of weeks in a term, a definition of the grading system, and the type of official report (transcript) that will be provided upon completion. If you are able to find all of this information on a web site or in a catalog, you may submit that instead. Remember to give yourself enough time to allow for international mail, etc.
- You must register in your program as full-time by U.S. credit standards.
- No Marlboro financial aid is available, but with a Consortium Agreement (white form) you will be considered enrolled for the purposes of federal aid.
- There is $400 filing fee.

***I want to participate in a program through an organization or institution that is not accredited.***
Absentia #4: (Green form) In order to receive Marlboro credit, you must take an exam designed by a Marlboro professor.
Points to Consider:

- You must have at least a Preliminary Plan application on file.
- You must have the support of your sponsor.
- No Marlboro or federal financial aid is available.
- There is a $100 charge per credit.

***I want to enroll in one of Marlboro's Direct Exchange Programs (Mannheim or John Moores University).***
Absentia #5: (Tan form)
Points to consider:

- You must be enrolled for at least 12 credits.
- You may elect to do a tutorial with a Marlboro faculty member in addition to the offered coursework.
- You will continue to receive your financial aid from Marlboro. No Consortium Agreement is needed.
- Apply through the World Studies Office.