Housing and Residential Life
PO Box A
Marlboro, Vermont 05344-0300
Phone: 802-258-9232 Fax:802-257-4154

Housing Contract – 2013-2014 Academic Year

Name: _____ Date of Birth: _____

This contract is a binding commitment to live on campus for the fall and spring semesters. Students who receive/accept a housing assignment but subsequently do not live in campus housing for any reason will be charged a room contract fee in the amount of $400. *Students with approved housing assignments who fail to notify the College that they will not live in campus housing at least two weeks prior to the occupancy date are responsible for the full room charge.* All charges must be appealed through the Financial Appeals Committee.

Students are responsible for becoming familiar with all information relative to housing in the Marlboro College Handbook, the Marlboro College Constitution and Bylaws, the mutually agreed upon dorm charter, as well as material included in this contract.

The occupancy periods are outlined below (these dates are subject to change, if necessary):

- College Housing opens for First-Year Students at 9:00am on August 31, 2013
- College Housing opens for Returning Students at 9:00am on September 2, 2013
- Fall Semester College Housing closes for all students at 4:30pm on December 19, 2013
- Spring Semester College Housing re-opens for all students at 9:00am on January 19, 2014
- College Housing closes for all students at Noon on March 15, 2014 for Spring Recess
- College Housing re-opens for all students at 1:30pm on March 30, 2014
- Spring Semester College Housing closes for all students at 4:00pm on May 18, 2014

1. Students residing in the following housing are required to be on a full meal plan (i.e. – 19 or 14 meal plan option): All the Way, Half-Way, Happy Valley, Hendricks House, Howland, Marlboro Gardens, Random North, Random South and Schrader.

2. Each student is responsible for the proper care of his/her room and the college property within. Students are jointly responsible for the condition of public areas including common rooms, hallways, bathrooms, and kitchens. Charges will be assessed for damage and/or excessive wear and tear in these areas, and immediate action may be taken if damage is evident during occupancy. If the individual responsible for damage is not identified, charges may be equally assessed to dormitory residents. Students are financially liable for accidental or willful destruction of college property. Students who are distributed a room key for their room must return it to Maintenance prior to vacating their room. A $75 loss of key charge will be incurred for any unreturned room keys.

3. Room changes may occur during the occupancy period with prior approval from the Director of Housing and Residential Life. Students who receive approval to move to another room must do so within the time frame given by the Director. Failure to do so may result in the room change approval being revoked.

4. Students are required to leave the room with all college furnishings in place and in the same general condition of cleanliness as received or charges will be assessed. All trash must be removed from the building. Belongings left will be considered abandoned and will be disposed of at the cost of the student.

5. Students are required to remove all personally owned belongings from the assigned rooms at the conclusion of the stated occupancy period. Vacated spaces/rooms must be cleaned and readied for the new occupant. Any stored items must also be removed from storage spaces at the end of the contract period. The College will not be responsible for personal belongings left in a room after the deadline for moving out. Failure to be fully moved out of college housing by the designated time may result in a late fee in the amount of $25 per hour past the designated move out time.

6. Students who are no longer enrolled at the college and who live in campus housing are expected to vacate their residence within 24 hours, unless an extension has been granted by the Director of Housing and Residential Life or the Dean of Students.

7. Students who move off campus during the term for personal reasons (or who live in campus housing not requiring them to be on meal plan) who opt to discontinue participation in the meal plan qualify for a refund of board fees according to the refund schedule.

8. Violations of housing policies will cause students to be reviewed by the Director of Housing and Residential Life, Community Court and/or the Housing Committee with respect to their suitability as residents in college housing. If a student is required to vacate a room due to disciplinary action, room fees will be forfeited by the student.

9. A student occupying a room with space available recognizes the college's right to assign a new roommate at any time during the academic year.

10. Students are responsible for the actions of their guests. Please see Article IX of the Bylaws for the complete Guest Policy.

11. Each dorm will develop policies via a dorm charter at the start of each semester. Students must work together to develop and enforce policies of their dorm. Students residing in a particular building must abide by all agreed upon standards in addition to those set forth in this document. Violations of dorm charters may be heard by Community Court.

12. Waterbeds are not permitted in college housing.

13. Pets are not allowed on campus, in the cabins, cottages, or student apartments except under certain conditions, as outlined in Article V of the Bylaws. Students seeking to bring therapeutic support animals to campus must make arrangements with the Director of Housing and Office Manager for the Total Health Center two months prior to housing occupancy.

14. By signing this contract you are not guaranteed storage space on campus.

15. Marlboro College can accept no responsibility for the theft, loss, or damage by fire or otherwise of money, valuables, computers, or any personal property of the student either in the student's residence space or in college storage areas. Students are urged to purchase their own insurance to cover such losses. Since family Home Owner's Insurance Policies sometimes provide coverage for the personal property of a family member away at school, students are also encouraged to check with their family's insurance agent regarding policy coverage.

16. Students who elect to live in Chem-Free housing agree to abide by the following community expectations:
    a. Students living in Chem-Free Housing agree not to consume alcohol, illicit drugs or any tobacco product in or around the building. Said students also agree not to bring any of these substances into the Chem-Free dorm;
    b. Students are expected to act responsibly at all times and not return to the community in an intoxicated/drug impaired state;
    c. Guests will be expected to abide by the same policies;
    d. Residents will hold their guests accountable to these policies.

17. Students who elect to live in Quiet housing agree to live with 24-hour quiet hours as a condition of residency.

By signing this agreement, a student agrees to accept their housing assignment, agrees to be charged a $400 room reservation fee, and confirms his/her responsibility to accept and abide by the conditions outlined above.

Student's Signature: _____ Date: _____

For students under the age of eighteen (18) years old upon the start of occupancy period listed above, the student must have a parent or legal guardian's signature below.

Parent/Legal Guardian's Signature: _____ Date: _____

Printed Name: _____